



世界真佛宗務委員會



新道場申請表

APPLICATION FORM FOR NEW CENTER

1. 一切所提供的文件若非中文、英文，敬請擇要把文件的重點簡譯為中文或英文。

Please briefly translate non-English or non-Chinese documents to Chinese or English before submission.

2. 一切所提供的文件,若申請時間超過三年，敬請重新呈交。

Please re-submit the documents if the application duration exceeds 3 years.

1. 道場地址: Address of New Center:		當地密教總會: Local TBS Headquarter:	
道場聯絡電郵: Center Email :		溝通語文: <input type="checkbox"/> 中文 <input type="checkbox"/> 英文 Language preference: <input type="checkbox"/> Chinese <input type="checkbox"/> English	
2. 道場地點是否設於個人住宅? () 是 () 否 (註: 道場地點不可設於個人住宅) .Is the Center a personal residence? () Yes () No (Note : Center cannot be located in personal residence.)			
3. 道場聯絡電話: Center Phone Number:		4. 道場傳真號碼: Center Fax Number:	
6. 道場負責人中文姓名: Applicant Chinese Name:		7. 道場負責人英文姓名: Applicant English Name:	
9. 法號: Dharma Name:		10. 生日: 公元 年 月 日 Date of Birth: Y M D	
12. 皈依日期: 公元 年 月 日 Refuge Date: Y M D		11. 性別: Gender:	
14. 身份證號碼: ID Number:		13. 工作職務: Occupation:	
16. 個人聯絡電話: Applicant Phone Number:		15. 婚姻狀況: () 未婚 () 已婚 () 離婚 Marital Status: () Single () Married () Divorced	
19. 現居地址 Present Address:		17. 個人傳真號碼: Applicant Fax Number:	
個人聯絡電郵 Applicant Email:		18. 學歷: Education:	
20. 道場資金來源: Financial Source of the cultivation venue r:		21. 填表日期: 公元 年 月 日 Application Date: Y M D	
申請同修會的原因: Reason for applying for a Center:		22. 道場負責人簽名及職稱: Applicant Signature:	
以下資料免填 Official Use Only			
24. 同修會核准名稱 (中文及英文) Approved Center Chinese and English Name:		23. 道場負責人 相片 Photo	
同修會證書編號 Center Certificate Number:			
25. 核示日期: 公元 年 月 日 Date of Approval: Y M D			
27. 核示 Approved By:			
28. 備註 Remarks:			

同修會設立的條件 Condition for setting up a new center

1. 有本宗弟子度眾百名以上皈依。

There are more than a hundred people who had taken refuge.

2. 例行舉辦同修三十名以上者。（除非有特殊情況者例外）

There are over thirty people during group practice. (under special circumstance will be exempted)

3. 經向「宗委會」呈報三個階段的申請並得到批准認可者,即成為本宗合法的「同修會」。Upon all three stages of application are approved by TBF, the new center will be accredited officially as a legitimate center of True Buddha School.

4. 熟悉【世界真佛宗宗務委員會守則章程】。

Familiar with the Bylaw and Regulations of True Buddha Foundation.

❖ 注意事項 Please take note:

1. 符合當地消防、安全法規

Venue must compliance with local fire safety regulation.

2. 不可違法使用屋舍

Not to use a personal house.

3. 一切所提供的文件若非中文、英文，敬請擇要把文件的重點簡譯為中文或英文。

Please briefly translate non-English or non-Chinese documents to Chinese or English before submission.

4. 一切所提供的文件,若申請時間超過三年，敬請重新呈交。

Please re-submit the documents if the application duration exceeds 3 years.

5. 有關道場及申請事宜，請郵寄或電郵（tbfapplication@gmail.com）宗委會
- For enquiry regarding the application or any matters concerning cultivation venue, please contact True Buddha Foundation by mail or email to:

tbfapplication@gmail.com

道場申請的檢附文件 Documents required for submission

請提供以下資料以供宗委會核心小組審核認可之用。 Please submit the document for review. 一切所提供的文件若非中文、英文，敬請擇要把文件的重點簡譯為中文或英文。

• Please briefly translate non-English or non-Chinese documents to Chinese or English before submission.

● 第一階段申請 Stage 1 Application

1.1. 道場申請表。 Application Form

1.2. 道場的組織表。 Organization Chart

1.3. 道場成立籌備委員會的成員名單。(包括職位、姓名、任期、電話、地址)

Preparatory Committee name list (Include position, name, duration, contact number and address)

1.4. 道場的地區位置圖(包括鄰近真佛宗道場的車程)

Location map (Include car journey to nearest TBS chapter)

1.5. 道場同修名單。 Attendee name list

1.6. 道場的弘法計劃書。(包括財政計劃)

Proposal plan for True Buddha Dharma propagation (Include financial planning)

1.7. 當地密教總會建議函。(若當地無密教總會，敬請註明)

Referral letter from local TBS headquarter (Please indicate if there is none)

● 第二階段申請 Stage 2 Application

2.1. 正式向政府申請合法道場註冊的相關文件影印本。

Copy of Application for Government Legal Registration of Center Certificate

2.2. 道場的平面圖(敬請註明尺寸)。

Floor plan of the cultivation venue (Please include measurement)

2.3. 道場的外觀照片。 Photo of the cultivation venue exterior view

2.4. 道場的壇城照片。 Photo of the shrine

2.5. 如有房屋租約，則請寄上影印本。(如無租約，亦請註明場地的產權)

Copy of Tenancy Agreement. (Please indicate the ownership of the premise if none)

● 第三階段申請 Stage 3 Application

3.1. 政府合法道場註冊證件影印本。

Copy of Government Legal Registration of Center Certificate

3.2. 道場新理事會正式成立的名單。(籌備委員正式解散，以新理事會取代)

Formation of new committee (Preparatory committee dismissed and replaced by new committee)

3.3. 政府合法團體的註冊。 Government Legal Registration of Organization Certificate

3.4. 道場的組織章程。 Bylaws of the center

3.5. 當地密教總會推薦函。(若當地無密教總會，敬請註明)

Recommendation letter from local TBS headquarter (Please indicate if there is none)

宗委會辦事處謹啟

True Buddha Foundation Office tbfapplication@gmail.com